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## UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS  
UNITED STATES PATENT AND TRADEMARK OFFICE  
WASHINGTON, D.C. 20231  
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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/886,814	06/21/2001	Randy L. Hackbarth	3-4-13

CONFIRMATION NO. 6861

## FORMALITIES LETTER



\*OC00000006416126\*

Thomas Stafford  
4173 Rotherham Court  
Palm Harbor, FL 34685

Date Mailed: 08/13/2001

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is unsigned.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 130.

*A copy of this notice **MUST** be returned with the reply.*



Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

10/10/2001 MICHAMMI 00000026 122325 09886814

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Serial No. 09/886,814

IN THE UNITED STATES  
PATENT AND TRADEMARK OFFICE

Section  
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**PATENT APPLICATION**

**INVENTOR(s)** Randy L. Hackbarth  
James David Herbsleb  
Graham John Wills

**CASE:** 3-4-13

**SERIAL NO.** 09/886,814

**FILING DATE:** June 21, 2001

**EXAMINER:** Not Assigned  
**GROUP ART UNIT:** 2152

**TITLE:** APPARATUS AND METHOD FOR USE IN A DATA/CONFERENCE CALL  
SYSTEM TO PROVIDE COLLABORATION SERVICES

ASSISTANT COMMISSIONER FOR PATENTS  
WASHINGTON, D.C. 20231

SIR:

Re: **RESPONSE TO NOTICE TO FILE MISSING PARTS OF APPLICATION**

Enclosed is an executed Declaration and Power of Attorney for the above-identified application. Please charge Lucent Technologies Inc. **Deposit Account No. 12-2325** the amount of \$130.00 to cover the missing parts fee. A duplicate copy of this letter is being supplied herewith.

Also enclosed herewith is a copy of a Formalities Letter, dated August 13, 2001.

Also enclosed herewith is an executed Assignment and Agreement, and  
PTO-1595 for the above-identified application.

I hereby certify that this correspondence is being deposited with the United States Postal Service as first class mail in an envelope addressed to: Assistant Commissioner for Patents, Washington, D.C. 20231 on October 2, 2001 by Thomas Stafford

*Thomas Stafford*

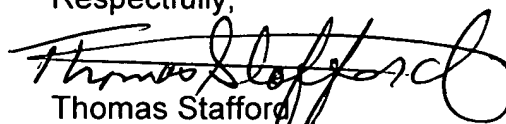
Date: 10/02/01

Serial No. 09/886,814

In the event of non-payment or improper payment of a required fee, the Assistant Commissioner For Patents is authorized to charge or credit Lucent Technologies Inc. **Deposit Account No. 12-2325** as required to correct the errors.

Please address all correspondence to **Thomas Stafford, 4173 Rotherham Court, Palm Harbor, Florida 34685**. Telephone calls should be made to Thomas Stafford at 727-772-4173, FAX 727-772-2545.

Respectfully,

A handwritten signature in black ink, appearing to read "Thomas Stafford", written over a horizontal line.

Thomas Stafford  
Attorney for Applicants  
Reg. No. 24767  
(727) 772-4173

Date: 10/02/01

Atts. (6) Declaration, copy of Formalities Letter, Assignment, PTO-1595 (2 Copies), and a copy of this letter